

## FSU Green Fund Budget Template

**Instructions:** Input data in the appropriate sections. **Line item description** should list each budget item separately. Using the Total Cost of the line item, indicate whether the item will be funded through the grant request by copying the total amount of the line item into the **Grant Request** field. If the item will be funded through another source as a cash or monetary contribution, copy the total amount of the line item into the **Other Cash/Monetary Contribution** field. If the item will be provided through as an in-kind contribution, estimate the value of the service/labor/materials/other and break down the item into unit cost and quantity, then copy and paste the total line item cost into the **Other In-Kind Contribution** field.

<b>Project Name</b>	TerraCycle Glove Recycling Initiative
<b>Project Lead</b>	Kristen Weeks/Carley Reid

Line item description	Category*	Unit Cost	Quantity	Total Cost	Grant Request	Other Cash/ Monetary Contribution	Other In-Kind Contribution
<i>User inputs below</i>	<i>User selects below</i>	<i>User inputs below</i>	<i>User inputs below</i>	<i>Locked formula</i>	<i>User inputs below</i>	<i>User inputs below</i>	<i>User inputs below</i>
Large recycling glove boxes	Materials/Su	\$420.00	5	\$2,100.00	\$2,100.00	\$0.00	\$0.00
Medium recycling glove boxes	Materials/Su	\$257.00	6	\$1,542.00	\$1,542.00	\$0.00	\$0.00
Small recycling glove boxes	Materials/Su	\$136.00	6	\$816.00	\$816.00	\$0.00	\$0.00
Scale for measurement	Equipment	\$12.72	1	\$12.72	\$12.72	\$0.00	\$0.00
				\$0.00			
				\$0.00			
				\$0.00			
				\$0.00			
				\$0.00			
				\$0.00			
				\$0.00			
				\$0.00			
				\$0.00			
				\$0.00			
<b>Summary Totals</b>				\$4,470.72	\$4,470.72	\$0.00	\$0.00

\*Categories: Labor, Equipment, Materials/Supplies, Land/Venue Rental, Transportation, Other

Category
Labor
Equipment
Materials/Supplies
Land/Venue Rental
Transportation
Other