Did you know? The average office worker goes through 10,000 sheets of copy paper a year. Printing and copying double sided is an easy way to cut paper usage in half!

Facts and Tips:
FSU spent nearly $300,000 on paper in 2009.

Reducing margins to ¾" - if everyone in the US used these margins, more than 6 million trees would be saved annually.

Use “eco-friendly” fonts, such as Century Gothic, which uses 30% less ink than Arial, the default font for many word processing programs.