Sustainability Pathways
FSU Student Guide

Updated 4/11/22
Step 1: Enroll

1. Navigate to the “STUDENTS” tab

2. Select “Academic Opportunities” and “Sustainability Pathways”

3. Scroll down the page to find the link to enroll!

ENROLL IN THE SUSTAINABILITY PATHWAYS PROGRAM

The Sustainability Pathways program is hosted through the online Portfolium platform. Click the link below to be redirected to the Sustainability Pathways Portfolium page to start tracking your sustainability accomplishments!

Enroll today at: portfolium.com/pathway/enroll
Step 2: Sign in

1. Enter your email

2. Select ‘FSU SINGLE SIGN-ON’
Step 3: Start your Pathway

1. Read ‘About the Pathway’
Step 4: Start your submission

1. Click on a ‘Get Started’ icon to begin your submission
Step 5: Read the submission instructions

1. Read the submission instructions

The Seminole Organic Garden gives participants hands-on experience with organic methods of agriculture that aid in the preservation of local biodiversity. Students, staff, and faculty are encouraged to learn the ins and outs of gardening and grow food using sustainable methods.

SUBMISSION INSTRUCTIONS
1. Upload your response to the following prompt: “In approximately 300 words, describe what you learned from your experience with the Seminole Organic Garden and how your service related to sustainability.” (Remember that sustainability has three dimensions: environmental, social, and economic.)

2. Click ‘Start Requirement’
Step 6: Complete your submission

1. Click ‘View instructions’ if you need to remind yourself what to submit

2. The full instructions will open on the left side of the screen.
Step 6: Complete your submission

3. For this milestone, only a Description is needed

4. Respond to the prompt in this text box
Step 6: Complete your submission

5. OPTIONAL: Add relevant Skills, Tools or Software, Teammates, and Tags

Skills, Tools or Software

Search for a skill to add...

Advertisements + 3D Modeling + Excel + Etiquette + Group Work +
Microsoft Office + POS + Teamwork skills + Problem Solving +
Quickbooks +

Teammates

Search for a teammate to add...

Tags

Search for a tag to add...

#education + #leadership + #assessingcriticalthinking + #training +
#org_professionole_ready_2020_p3 + #educ20 + #1 +
#fluhonorscollegeportfolio + #fluhonorscollege + #hc2017 +
Step 6: Complete your submission

6. Click ‘SUBMIT REQUIREMENT’

*If you didn’t attach a file, you’ll be prompted to hit ‘SUBMIT’ again

Are you ready to submit this project?
This project does not have any attachments. Are you sure you’re ready to submit it?

CANCEL SUBMIT

7. You will see that your status has been changed to ‘Submitted’
Step 8: Submission results

1. If your submission has been approved, your Pathway will have a green check mark and your score will say ‘Pass’
Step 8: Submission results

2. If your submission has been denied, your Pathway will have a gray check mark and your reviewer will request revisions

[Image of a digital interface showing a completed project and a review message]

Review

The reviewer has requested revisions based on the feedback below. You must now make the necessary changes to your project and re-submit.

“Please upload the assigned attachment.

Reviewer
4/11/22 at 2:24PM
Step 9 (Optional): Revise your submission

1. Review your submission and ‘UNSUBMIT REQUIREMENT’ if revisions were requested

*Your reviewer will outline the necessary changes needed. Follow the previous steps to re-submit your edited materials.*
Step 10: Continue your journey!

1. To return to your Pathway from Portfolium, select ‘Tasks’ and ‘Sustainability (Updated)’ OR revisit the Sustainable Campus website

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